Health and Safety Waiver

At Northeast Arc Recreation, the safety and well-being of all participants is our highest priority. The following protocol outlines the procedures to be followed in the event of an emergency or behavioral incident:

Minor Injuries:

For non-emergency injuries such as bumps, bruises, or scrapes:

- Basic first aid will be administered on-site by trained staff.
- The incident will be documented, and the parent or guardian will be informed as appropriate.

Medical Emergency:

If a medical emergency would occur involving the Recreation client:

- Staff will immediately take control of situation and call 911.
- The client's emergency contact will be notified without delay.
- Recreation staff can accompany the client to the hospital until a caregiver arrives.
- Staff will notify the Program Director of the emergency, and an Injury/Incident Report will be completed within 24 hours of the incident. The injury report is signed by the staff member, and Program Director.

Behavioral Emergency:

Northeast Arc Recreation staff will not utilize restraints in any situation.

New Occurrence:

- Staff will immediately take control of situation either by de-escalating or allowing appropriate emergency personnel to intervene.
- Notify family or emergency contact immediately and inform of situation.
- With caregiver input and staff discretion, either continue program or end it for the day.
- Staff will notify the Program Director of the emergency, and an Injury/Incident Report will be completed within 24 hours of the incident.

Known Occurrence:

- Staff will immediately take control of situation either by following client's behavioral protocol or allowing appropriate emergency personnel to intervene.
- Notify family or emergency contact immediately and inform of situation and following the behavioral protocol, either continue programming or send the client safely home.
- Staff will notify the Program Director of the emergency, and an Injury/Incident Report will be completed within 24 hours of the incident.